

**17th Annual General Meeting**  
**Brisbane Seniors Online Association Inc**  
held at 1.15 pm on Thursday 25th October 2018  
Queensland Cricketers' Club  
Gabba Towers, 411 Vulture St, East Brisbane QLD 4169

## **DRAFT MINUTES**

The meeting was opened by Brian Korner acting as Chair.

### **1. Attendance**

The Chair noted that 19 members were required to form a quorum for the AGM to meet BSOL's constitutional requirement of twice the number of Management Committee members plus one. 29 members were in attendance.

Brian Korner noted with sadness the passing of Gayle King who was a long-standing BSOL member and mentor.

### **2. Apologies**

17 apologies were recorded.

### **3. Minutes of the 16th Annual General Meeting held 26th October 2017**

There was no business arising from the Minutes of 2017 so Peter Glen moved that they be accepted as a true and accurate record. Paul Boulton seconded the motion and it was carried.

### **4. President's Report**

Penny presented her fourth report as BSOL's President. Penny noted that it had been a busy year for BSOL once again with our second move in less than two years. She noted that there had also been IT problems with our old and out-of-date systems and quite a few changes in Hub Coordinator positions.

The move to Gabba Towers was accomplished with minimal disruption thanks particularly to Office Coordinator Peter Henttonen and IT Manager Paul Boulton.

Finances remain in excellent condition although there will be some major expenses this financial year due to the need to update our database and website.

The Publicity Working Group has organised presentations at local libraries, community groups, senior Expos and retirement villages as well as approaching local, state and Federal politicians to include information about us in their newsletters.

Penny thanked the Queensland Government for giving us a grant of \$3000 to run a pilot cinema advertising campaign which Steve Dixon organised to run in two cinemas during July. Penny thanked Steve and Julie Vejle for their efforts with the Publicity group.

The group also ran a radio advertising campaign with 4BC through September and October and BSOL continue to advertise in the Brisbane Seniors Newspaper.

Despite these efforts membership declined from 1015 to 892.

We still believe that BSOL is a viable organisation and the Management Committee will continue to review and evaluate the service BSOL provides.

There have been a number of changes to Hub Coordinator positions which Penny outlined in her report and she thanked Hub Liaison Coordinator Kevin Brown for his tireless efforts in supporting Hubs without Coordinators and for then providing new Hub Coordinators with training and advice as they got up to speed.

Penny thanked those who provided training sessions throughout the year.

Re IT Penny indicated that Ron Horst and Paul Boulton are investigating and progressing the upgrade and/ or replacement of both our MIS database and our website. The database should be completed by the end of January 2019.

In conclusion Penny thanked the Hub Coordinators and Mentors and the Reception and administration staff who are so vital to the running of the organisation. She also thanked the Newsletter Team, the leaders of our special interest groups and the Management Committee for their ongoing efforts.

Finally, she said a special thank you to Steve Dixon and Noela Lewis neither of whom will be renominating for the Management Committee. During his time on the Committee Steve has taken on a number of projects both as a member of the Publicity Working Group and Digital Champion. Over a number of years Noela has invested many hours in her roles as Office Coordinator, Database Administrator and Management Committee member.

Penny moved that her report be accepted. Ethna Brown seconded the motion which was carried. A full copy of the President's Report and reports from other Office holders are available on the BSOL website.

## **5. Treasurer's Report and Financial Statements**

John Marsh presented the Treasurer's report which included an Independent Auditor's Report, an Income and Expenditure Statement, a Balance Sheet, Notes to the Financial Statements and the Statement by Members of the Committee. John in particular noted that revenue was down over the last 3 years due to a reduction in Learner subscriptions along with a reduction in interest earned from term deposits. He pointed out that there had been savings in areas such as insurance, subscriptions to other organisations and office supplies and printing.

John assured the meeting that BSOL was in a good financial position and that all his reports will be on the BSOL web site.

John moved that the Treasurer's Report be approved and this was seconded by Noela Lewis. The motion was carried.

6. There being no issues with the Auditor's Report John moved that the Audited Financial Statements be approved and this was seconded by Noela Lewis. The motion was carried.

7. John moved that George and Ridgeway be appointed as auditors for the next 12 months at a fee of \$650. Kevin Brown seconded the motion which was carried.

## 8. Appointments to the Management Committee

All positions on the Management Committee were declared vacant and the following nominees proposed. There were no contested positions.

Appointment	Nominee	Nominator	Secunder
President	Penny Douglas	John Marsh	Hugh Wiseman
Vice-President	Ronald Horst	Hugh Wiseman	Paul Boulton
Treasurer	John Marsh	Penny Douglas	Noela Lewis
Secretary	Ethna Brown	Penny Douglas	Hugh Wiseman
Member	Kevin Brown	Ethna Brown	Penny Douglas
Member	Sue Green	Noela Lewis	Penny Douglas
Member	Hugh Wiseman	Kevin Brown	Noela Lewis
Member	Paul Boulton	Noela Lewis	John Marsh

## 9. Election of Executive and other Members of the Management Committee

The Chair advised the meeting that as there were no contested positions the nominees were appointed by acclamation. A round of applause was given for the new committee.

## 10. Any other Business that may properly be brought forward – questions from the floor

- 1. Discontinuation of Subscription to ACSA.** Ben Munford asked why BSOL's subscription to ACSA had been discontinued.

Penny replied that the Management Committee had discussed the matter at length and had voted not to continue for a number of reasons including the fact that it was hard to access presentations etc. as the headquarters are in Sydney. Penny had been on the board but felt there was no real benefit of membership to BSOL particularly as the annual fee was quite substantial and she was required to fly down to Sydney for board meetings.

- 2. How is money invested.** Terry Ahern alluded to the 2017 AGM Minutes in which John Marsh noted that BSOL invests in Term Deposits at a low rate and asked why higher rates were not investigated and with whom did we invest.

John Marsh advised that BSOL invests via a Term Deposit with Westpac Bank. As a Not-for-Profit organisation we cannot invest in the Stock Market or in high risk ventures. He noted that after researching investment deals, the deal with Westpac is as good as we can get given the parameters which govern how we can invest.

There being no further business the meeting was adjourned at 1.45 pm.

Ethna Brown  
Secretary

Penny Douglas  
President