



# Brisbane Seniors OnLine Association Inc.

Office and Training Centre: Level 1 (Gabba Towers) 411 Vulture Street, Woolloongabba

Mail: PO Box 6006, Woolloongabba 4102

## Application for Membership

### Mentor

#### Section 1: Please enter your details

Title \_\_\_\_\_ Given Name \_\_\_\_\_ Surname \_\_\_\_\_

Address \_\_\_\_\_ Suburb \_\_\_\_\_

Postcode \_\_\_\_\_ Date of Birth (dd/mm/yyyy) \_\_\_\_ / \_\_\_\_ / \_\_\_\_ Male or Female (M/F) \_\_\_\_

Phone \_\_\_\_\_ Mobile \_\_\_\_\_ Best time to call \_\_\_\_\_

Email Address \_\_\_\_\_  
(please print clearly)

How did you hear about Brisbane Seniors OnLine? \_\_\_\_\_

#### Section 2: Please tell us about your computer experience

Do you have an operational computer? \_\_\_\_\_ If not, how will you practice between lessons?  
\_\_\_\_\_

What type of computer do you have? (circle one)

**Microsoft:** OS \_\_\_\_

**Apple** OS \_\_\_\_

**T a b l e t:** iPad Android Windows

What is your level of computer knowledge? (circle one): **None** **Minimal** **Some knowledge**

Comments \_\_\_\_\_

#### Section 3: What is your experience?

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#### PLEASE SEE LEARNER NOTES (OVERLEAF) FOR MORE INFORMATION

I agree to my personal details being entered on the BSOL database and used in accordance with BSOL Policy. I agree to abide by the Brisbane Seniors On Line Code of Conduct

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

#### Office Use Only

Mem No: \_\_\_\_\_ Fee Paid: \_\_\_\_\_ Receipt No: \_\_\_\_\_ Kit Sent: \_\_\_\_\_

Hub Code: \_\_\_\_\_ Officer: \_\_\_\_\_ Comments: \_\_\_\_\_

## **Mentor NOTES**

Brisbane Seniors OnLine Association Inc (BSOL) is a not-for-profit organisation staffed by volunteers to provide Brisbane seniors with basic computer skills, the opportunity to extend these skills and to keep up to date with changing technology.

You will teaching basics including email, internet and security. More advanced tutoring in other topics may be available depending on your skills.

Brisbane has been divided into a number of areas called hubs with each hub having its own coordinator. Our Hub Coordinators are responsible for matching the mentors and learners in their area, supporting their mentors, and generally managing their hubs.

Mentors' approach to teaching will vary, and this may affect both the scope and order of the training you receive. Practising what you are taught is a vital part of the learning process, and you will need to devote time between lessons to practice and review.

There is an informal flexible guideline of 12 lessons. Your lessons will continue until your mentor believes that you have had the opportunity to achieve your goals, when you will be advised that your regular training will conclude; at the same time the Hub Coordinator is advised, so that the mentor can move on to help another learner.

While your membership is current you will be entitled to support by phone, email or remote assistance. A full list of entitlements for learners can be found on our website.

### **We are a volunteer training organisation**

- We do not provide technical advice or assistance, installation of programs, set up, configuration, reconfiguration, repairs, maintenance etc. Accordingly, any advice or assistance your mentor may provide in these matters is provided in a private capacity, and not on behalf of BSOL.
- We cannot take responsibility for any malfunction of your computer
- We do not promote or recommend specific suppliers or products. Your mentor may give you general advice about the desired features to look for. Any recommendation provided is given in a private capacity and not on behalf of BSOL.

### **Insurance**

BSOL as an incorporated association holds Public Liability Insurance to the value of \$10M. As well, we hold Volunteer Personal Accident Insurance which has an upper age limit of 85. This age limitation does not affect BSOL's Public Liability Insurance.

**Privacy Policy and Code of Conduct:** BSOL's Privacy Policy and Code of Conduct may both be viewed on our website, and all members who join BSOL are required to sign an agreement that they will abide by these protocols.