

Brisbane Seniors OnLine Association Inc.

Office and City Training Centre: Level 2, 46 George Street, Brisbane

Mail: PO Box 13079, George Street Post Shop, Brisbane 4003



Application for Membership

VOLUNTEER STAFF

Section 1: Please enter your details:

Title _____ Given Name _____ Surname _____

Address _____ Suburb _____

Post Code _____ Date of Birth (dd/mm/yyyy) ____/____/____ Male or Female (M/F) ____

Phone _____ Mobile _____ Best time to call _____

BSOL # _____ Email Address: _____
(if applicable) (please print clearly)

How did you hear about Brisbane Seniors OnLine? _____

Section 2: Please tell us about your computer experience:

Specific strengths and expertise: _____

Comments: _____

Section 3: Major roles and tasks where volunteers can help:

Brisbane Seniors OnLine is a voluntary not-for-profit organisation with no paid staff. Please indicate below if you are willing to assist with some of BSOL's administrative duties.

Interested?	Role/Task	Some details
	Management Committee Member	Participate in monthly meetings, and contribute to the general direction and administration of BSOL
	Assisting Hub Coordinators	Provide back-up and general assistance to the Hub Coordinators in our hubs
	Arranging Social Events	Set up social events for mentors and volunteers, seek out other benefits (eg movie passes)
	Office Work	Our office is open 10am-3pm Monday to Friday, and is staffed by a volunteer each day (closed over Christmas)
	Supporting Our Training	We offer regular classroom sessions in our city office: our trainers need help with catering, setting up etc
	Data Entry	Our data base is vital to BSOL's operations: entering details of new and renewing members is important.
	Publicity And Marketing	Assisting with BSOL's marketing strategies and events
	Producing Written Material	Editing our newsletter; designing forms, writing submissions for funding, revising existing materials as necessary
	General Management	General management skills are needed in the hubs, in the office, and overseeing BSOL's staffing arrangements

I apply for membership of Brisbane Seniors OnLine. I agree to my personal details being entered on BSOL's database and used in accordance with BSOL's Privacy Policy. I agree to abide by Brisbane Seniors OnLine Code of Conduct. I acknowledge that BSOL may require further verification of my identity.

Signed: _____

For Official Use Only

Reg No.: _____ Officer: _____ Comments: _____

ID Check: WP _____ ER _____ Photo ID _____ Other (specify) _____